



Penryn

Preparatory

Online Packages on Offer

| OPTION 1 ONLINE PACKAGE | OPTION 2 ONLINE + SPORT & CULTURE |
|--|---|
| <p>Online School Registration Materials & Instruction Class Meets Assessments & Feedback Support with learning challenges & extension work Self-paced reading and math platforms Resource Pack Spiritual & Emotional Wellbeing & Mentoring</p> | <p>Online School Registration Materials & Instruction Class Meets Assessments & Feedback Support with learning challenges & extension work Self-paced reading and math platforms Resource Pack Spiritual & Emotional Wellbeing & Mentoring</p> <p>Add on sport/culture subjects</p> <p>Sport: If you are local and would like to join in the on-campus weekly sport, you will receive the grade weekly timetable and join us on campus for sport.</p> <p>Additional specialised sport and culture: For specialised sport and culture activities, you may join us on campus as scheduled by the specialist teacher. Activities included will be in your admissions brochure with contact numbers for those teachers. These activities will be privately billed.</p> |

Should you wish for your child to have additional coaching outside of the school sport time, the following options are available:

1. Tennis: Tombie Pappas – 082 457 1921
2. Swimming: Uniswim – 074 444 0531
3. Cricket Academy: Xolani Grootboom – 078 056 7853
4. Soccer: Sporting Soccer – 076 652 7991
5. NextLevelKids: Rugby, Netball, Swimming, Functional Fitness and athletics:
Sammy da Araujo 081 508 8855
6. Mini Mozzies: Hockey Misty Reingrubber 082 819 6440
7. Contemporary Vocals / Acoustic Guitar / Electric Guitar / Bass Guitar / Drum Kit / Radio Presenting:
Joanne Steyn - <https://m.facebook.com/angelvoicesstudio/> ([MORE INFO HERE](#))
072 506 1520 jsteyn@penryn.co.za
8. Ballet: June: 083 628 0217 / Danielle: 076 084 5916 ([MORE INFO HERE](#))

Parental Responsibilities

Preparatory school scholars still require help with managing their time and juggling their learning responsibilities. It is for this reason that our Preparatory scholars will require a Home Learning Mentor (HLM). This is a parent, guardian/ Aupair that assists their child with the daily management and organisation of their learning tasks.

- The HLM provides the structure that the scholar needs by establishing and managing the daily routine. We will provide a suggested daily schedule to help to make it easy to schedule lessons for each subject and the parent is to help monitor attendance and ensure that the student attends examinations and assessments as required. This structure is, however, somewhat flexible which will allow you to structure your days with more freedom, although some activities will have fixed time periods.
- A separate HLM Google Classroom will be set up for HLM's to ask questions, share experiences and get support from the online teachers. Orientation for this platform will take place in the first week of the school year and the HLM will get the skills and training needed to use this platform effectively. Tutorials and help documentation pertaining to the HLM will also be accessible from this classroom.
- In addition, the HLM stays in touch with the scholar's teachers primarily by email / the HLM Google Classroom, with phone, messages and online meetings as added communication tools.
- We will provide a 'Termly Parent-Student Consultation Service' when requested/ required (online or on-site).
- We will endeavour to assist parents effectively with queries. Scholars and parents will be kept informed regarding the student's progress through each year and from year to year. Notifications will be sent through various portals of communication.
- Our parents and scholars will receive a progress report and clear diagnostic assessment feedback and learning strategies on the student's progress twice per annum (online).

Procedures for Students and Parents With Regards To Honesty During Examinations And Test Materials/ Assessments/Assignments

The Penryn Preparatory scholar is expected to uphold the values of the school and to represent our school in the most responsible way possible. The ethos of Penryn Preparatory School is one of nurturing and support so that each student can be the best that he/she can be.

Our philosophy in the Senior Preparatory is to develop life-long scholars who are able to problem-solve. We strive for those 'light bulb moments' when scholars are able to connect the dots and grow in their academic, emotional and physical development.

We aim to guide and develop students so that they are ready to contribute effectively to their world in the future. Education is not only the responsibility of the teachers but also that of the scholar and the parents/guardians.

The values and ethos that underpins everything taught and upheld by Penryn serve as a conduit for valuing, respecting and growing One and All. Honouring these values will guide our scholars in fulfilling their goals.

The following policies and procedure are in place to guide and support our scholars and parents:

- All scholars will be required to honour Penryn's values and policies in order to ensure that the parents and scholars adhere and honour our procedures and regulations.
- Penryn Code of Conduct
- Penryn's digital user's policy
- Penryn's assessment & examinations procedures
- Policy on plagiarism for written assignments
- Policy on written assignments

If a student conducts him/herself in a dishonest way the following procedures will take place:

Consequences for Dishonesty & Fraud (cheating, falsification of documents, cheating in examinations)

Consequences may take the form of:

Written or verbal warnings, Suspensions, Expulsion, Referral to the SADE
Or any other action deemed suitable at the time.

Support

Parent involvement (involve parents in joint decision making about support to scholar)
An interview with the parents will be arranged to discuss the matter. Depending on the seriousness of the offence, the Head of centre may issue a verbal or written warning to the scholar in the presence of the scholar's parents.

SP Online HOD's Role:

At this level, the consequences will take a formal approach with the option of suspension, counselling and/or a disciplinary hearing, should this be necessary. The hearing will follow the procedures as determined by the relevant legislation.

Disciplinary procedures:

In all disciplinary procedures, Penryn will endeavour to be fair, consistent, and impartial and will treat scholars with dignity. A disciplinary hearing will be according to a prescribed procedure which is based on the fundamental principles of law: Section 33 of the Bill of Rights, as included in the Constitution (South Africa).

Reporting

- Parents and scholars will receive a progress report and clear diagnostic assessment feedback and learning strategies on the student's progress twice per annum (online).
- We will provide a 'Termly Parent-Scholar Consultation Service when requested/ required (online or on-site).
- We will assist parents effectively with queries and complaints.
- Students and parents will be kept informed regarding the scholars' progress through each year and from year to year.
- Assessment will be done according to the principles and procedures in accordance with the South African CAPS and IEB assessment policies.
- Additional skills training and assessments will be added at the discretion of the educators. Based on these assessments, individual educators will make decisions on which learners may need additional academic support.

Diagnostic Assessment, Academic Support & Interventions

Early detections of learning difficulties are of the utmost importance. When an educator observes a scholar having difficulty academically, the following steps will be taken:

- The material will be re-taught in form of extra exercises or online activities or requested one on one meetings to see if the scholar has simply missed a key learning opportunity.
- The scholar will be discussed at the monthly Phase meeting and concerns will be documented and recorded along with suggested interventions.
- A referral/thinking solution meeting online with the scholar's parents will then be arranged if necessary, to discuss the situation, identify the possible causes of the problem, and plan a course of action.
- If no improvement is noticed the parents must be advised to seek professional intervention.
- The headteacher will implement what is required of her/him and monitor the scholar.

Subject Guide

Scholars will partake in self-paced Mathematics and English enrichment programs daily. Integrated Studies will envelop the following subjects in a holistic, Project and Inquiry-based component:

- English
- Afrikaans (when applicable)
- isiZulu (when applicable)
- Natural Sciences
- Human Social Sciences
- Coding
- Robotics
- STEAM, Art, Technology and Design
- Dance and Drama
- Sport and Fitness

Spiritual, Emotional and Mental Wellbeing will encompass:

- Life Skills
- Daily Devotions
- Mental and Emotional Wellbeing
- Outreach, Giving Back, Environmental, Cultural, Diversity and Humanitarian Awareness

IGCSE: The International General Certificate of Secondary Education

Students of 14 to 16 years of age who have completed the Foundation course or Grade 8 normally choose between 7 and 9 subjects at this level. Students spend 2 years preparing for these examinations which provide an internationally recognized school leaving qualification.

The HLM (Home Learning Mentors) Commitment

The role of the parent is key to the success of our virtual school scholar. In their association with Penryn Online School, parents are encouraged to:

Provide their children with the necessities of the virtual school
Support their children in their learning journey
Support the efforts and actions of the Penryn Online staff
Uphold and promote the good name Penryn

Curriculum / Materials / Assignments

All materials, books and assignment modules will be delivered digitally via our Google Classroom. These materials are bespoke to Penryn and have been tailor-made to deliver educational excellence through interactive, engaging, innovative Project and Inquiry-Based components. eBooks have been tailor-made for our curriculum which has a strong African flavour and a host of Real World investigations in order to develop the skills needed for the future fit scholar. This curriculum is a holistic incorporation of the South African CAPS, the IEB, some Cambridge elements, and is uniquely structured to develop critical thinking, problem-solving, collaboration, creativity, innovation and a myriad of soft skills in order to empower our young Architects of the Future.

Digital Requirements


The Penryn Preparatory Online Program will be run via the GOOGLE WORKSPACE platform. We will be using Google Classroom as our means of task delivery and work submission. Google Meet will be used for communications, feedback sessions and lessons.

In order to deliver the highest standard of learning and innovation, scholars will be required to have their own individual access to the following:

- A Chromebook with touch screen
- A stylus
- A good, reliable internet connection

In partnership with Google In Education, we have launched our own, exclusive Penryn Chrome Store.

Here you will be able to order the resources needed directly from our partners, at vastly reduced prices, or you are welcome to supply your own devices with the matching specifications.



Chrome+ | Acer Chromebook Spin 511 | R752TN | Black [WITH ON SCREEN STYLUS SUPPORT]

Acer Chromebook Spin 511 is a versatile device with an 11.6" display that can fold backwards over the keyboard to give users four usage modes: laptop, tablet, display and tent. It also delivers faster wireless connection, a bright video conference experience and is powered by Intel processors. Thanks to its versatility and portability it is an excellent choice for students and schools.

[ACCESS THE PENRYN CHROME STORE HERE](#)

Other Stationery Requirements:

| Grade 4 & 5 | Grade 6 & 7 |
|--|---|
| General: Stationery Books: 6 X A4 exercise books (minimum of 72 pages) A good <u>WIFI connection</u> with uncapped data. | General: Stationery Books: 6 X A4 exercise books (minimum of 72 pages) Maths: Geometry Set, Basic Calculator A good <u>WIFI connection</u> with uncapped data. |

What to Expect

During the first week of school, the HLM and scholar will need to be available online at specified time slots for orientation. This orientation will involve:

Orientation FOR HLMentors

- HLM “how-to” sessions on the HLM Google Classroom and Helpdesk
- Guidelines and tips on managing your time and school day
- What your child needs from you
- How to use and access the materials provided
- How to install the software required for your child and how the various platforms work
- Weekly timetable walk-through- explaining the semi-flexible working week
- An open HLM “meet and greet” for all to discuss any remaining questions and support structures needed
- Classcraft explained

Orientation FOR HLMentors

- The same as the above mentioned for the scholars
- Where and how to access their assignments/work and how to submit back to the teacher
- Protocols for scholar-teacher communications
- Digital citizenship, safety and online policy

The Typical School Week: (Daily Meets)- All scholars are expected to participate in daily morning and afternoon meets unless otherwise arranged with the Online Teacher. (Absenteeism will only be excused for those who are in situations beyond their control.)

As many elements in our curriculum are aligned and continuous from one grade to another, Grades 4&5 and Grades 6&7 will meet together initially until the class sizes deem that a split is necessary.

As and when assessments approach, additional study and support meets will be added to the weekly timetable.

Where intervention and extra support is needed, separate learning PODS will be established in order to support those scholars.

The remainder of each school day will be broken up into subsections which online scholars have the flexibility to shuffle according to their family needs and routines. Guidance will be given in this regard. Scholars attending on-campus sport or culture activities at these times will have alternate meet sessions.

The subsections include:

- Daily Mathematics: problem-solving, mental maths, self-paced mathematics practice
- Daily Comprehension: self-paced
- Daily Reading: Virtual Library - Audio Library also available for language enrichment and relaxation
- Integrated Studies: Project and Inquiry-Based learning journeys
- Weekly Spiritual, Emotional and Mental Wellbeing

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|-------------|--|--|--|--|--|
| 9:00-9:45 | Grade 4 & 5 Online Meet (check in and workflow discussion) | Grade 6 & 7 Online Meet (check in and workflow discussion) | Grade 4 & 5 Online Meet (check in and workflow discussion) | Grade 6 & 7 Online Meet (check in and workflow discussion) | Grade 4 & 5 Online Meet (check in and workflow discussion) |
| 10:00-10:45 | Grade 6 & 7 Online Meet (check in and workflow discussion) | Grade 4 & 5 Online Meet (check in and workflow discussion) | Grade 4 & 5 Online Meet (check in and workflow discussion) | Grade 4 & 5 Online Meet (check in and workflow discussion) | Grade 4 & 5 Online Meet (check in and workflow discussion) |
| 13:30-14:00 | Grade 4 & 5 Online Meet (feedback and consolidation) | Grade 4 & 5 Online Meet (feedback and consolidation) | Grade 4 & 5 Online Meet (feedback and consolidation) | Grade 4 & 5 Online Meet (feedback and consolidation) | Grade 4 & 5 Online Meet (feedback and consolidation) |
| 14:00-14:00 | Grade 6 & 7 Online Meet (feedback and consolidation) | Grade 6 & 7 Online Meet (feedback and consolidation) | Grade 6 & 7 Online Meet (feedback and consolidation) | Grade 6 & 7 Online Meet (feedback and consolidation) | Grade 6 & 7 Online Meet (feedback and consolidation) |

LIVE LESSONS:

In order to accommodate flexible timetables and scholars in different time-zones, as well as for connectivity and revision/self-paced purposes, all live lessons will be recorded and uploaded into the various Google Classrooms. This will enable scholars to revise, consolidate and be flexible with their online tasks and lessons.

TASK SUBMISSIONS:

While we would like to keep the online learning journey as flexible as possible, it is paramount that we keep track of the learning journey and have a comprehensive insight into all our scholar progress.

Therefore learning tasks/activities will have semi-flexible submission dates- a few days grace. During assessment and examination periods, however, a more structured timeframe will be required for these tasks.

CLASSCRAFT:

Classcraft is a game-based approach to teaching and learning. It was created to encourage your child's participation in class and with their lessons, promote good behaviour, and develop 21st-century skills like collaboration and communication. Everything they learn stays the same, but they get to have a little fun each day!

In class, your child creates a character and works together with their team of classmates. They're able to earn and use special "powers" to support their own academic learning, as well as help their teammates when they need it. They get some other cool perks, too, for their hard work like new equipment and pets to customize their character!

The parent app is designed to keep you updated on your child's progress in school and extend part of the game experience to your home. Hopefully, Classcraft helps inspire some great conversations at dinner time, too!

MISSION STATEMENT:

To reach out into our community;

And achieve educational excellence; Guided by Christian principles, while

Developing individuals who display integrity, responsibility and respect and who are Guardians of their environment and heritage.

HONOUR CODE

Each member of the Penryn family undertakes to:

Honour God:

By taking every opportunity to develop their spiritual life through service and worship.

Honour Others:

By discovering with respect, tolerance and humility the thoughts and ideas of others, irrespective of culture, race, creed or gender. Affording others the space to grow, recognising their right to learn as being far more important than their right to choose not to do so.

Honour Oneself:

By taking pride in their actions and thoughts, and striving at all times to act with honesty and integrity and to improve themselves through moral courage and self-discipline.

Honour the College:

By maintaining at all times a high level of dignity, sportsmanship and responsible behaviour.

By valuing themselves and the high name of the school enough to realise that through our individual actions we bring honour or disrepute to the whole community.

Honour Society and the Environment:

By respecting other people's property and the environment in which they live and by serving the community with humility and compassion.